

Formalities to be done before reaching EDHEC

Am I ready to reach France?

PASSPORT / VISA – NON-EU CITIZENS

- ☐ I have a valid passport,
- ☐ I got my French student visa,
- ☐ I have a scanned copy of my passport and my visa in my email box,
- ☐ My passport was stamped by the customs at the airport within the Schengen area.
- ☐ **VERY IMPORTANT:** I send my visa validation document to InternationalStudentOfficeL@edhec.edu during my first week in France.

MANDATORY STUDENT LIFE CONTRIBUTION (CVEC)

- ☐ I have finalized my registration and paid the €100 through the required platform.



I must do it before reaching France otherwise my registration at EDHEC will not be validated.

HEALTH INSURANCE

▪ EU citizen

- ☐ I have a European Health Insurance Card. If I cannot get it, I will take out the French Public Health insurance once in France.
- ☐ I send a copy to InternationalStudentOfficeL@edhec.edu before August 24th.

▪ NON-EU citizen

- ☐ I have a private health insurance that covers me until the end of September, and I will take out the French Public Health insurance once in France.
- ☐ I send the proof of my registration to the mandatory public health insurance to InternationalStudentOfficeL@edhec.edu as soon as I register.

HOUSING

- ☐ I have scheduled my check-in appointment with the residence Manager / my landlord



In some student residences, NO check-in during weekends and after 5:30pm.

- ☐ Home insurance to bring to the check-in appointment (for the residences TWENTY CAMPUS the insurance is included)

DOCUMENTS TO BRING AT YOUR ARRIVAL ON CAMPUS

- ☐ My original birth certificate (for students who need to translate it)
- ❖ To open a French bank account:
 - ☐ Original passport + 1 copy,
 - ☐ Original student visa + 1 copy, (non-EU citizens only)
 - ☐ Copy of my school enrolment letter (the one in French available in MyEdhec – “Administrative documents”),
 - ☐ A copy of my home insurance certificate (one-page certificate – not the entire contract).

❖ To get an ILEVIA monthly subscription (public transportation)

- Apply before your arrival online – [step-by-step HERE](#) (it takes about 10 days to receive the card by post). Make sure you write the **exact** address when registering.
- Apply at the agency or **on-campus on August 31st** and bring:
 - ☐ Completed form:
 - [Less than 25yo](#)
 - [More than 25yo](#)Please find a [step-by-step](#) to help you fill in the form.
 - ☐ Original passport + 1 copy
 - ☐ Original student visa + 1 copy (non-EU citizens only)
 - ☐ Copy of my school enrolment letter (the one in French available in MyEdhec – administrative document section – not the LOE)
 - ☐ Housing proof (your signed lease)
 - ☐ ID picture.

Ilevia will be on-campus on August 31st - NO CASH – PAYMENT BY BANK CARD ONLY

OTHER DOCUMENTS & FORMALITIES

- ☐ I bring to France a copy of the original version of my birth certificate AND the official translation* into French.
- ☐ If I intend to drive in France, I bring my driving license as well as its official translation*.

**EDHEC ISO has a partnership with a translator agency in Lille named [AB Traduction](#). You can ask for a quote on their website and use the code 10EDH23 for a 10%-discount.*