


# Formalities to be done before reaching EDHEC

*Am I ready to reach France?*

## PASSPORT / VISA – NON-EU CITIZENS

- ☐ I have a valid passport.
- ☐ I got my French student visa.
- ☐ I have a scanned copy of my passport and my visa in my email box.
- ☐ My passport was stamped by the customs at the airport within the Schengen area.
- ☐ **VERY IMPORTANT: I send my visa validation document to [InternationalStudentOfficeL@edhec.edu](mailto:InternationalStudentOfficeL@edhec.edu) during my first week in France. If I have a minor visa, I prepare to apply for a residence permit 2 months BEFORE turning 18.**


## MANDATORY STUDENT LIFE CONTRIBUTION (CVEC)

- ☐ I have finalized my registration and paid the €100 through the required platform.
-  I must do it before reaching France otherwise my registration at EDHEC will not be validated.

## HEALTH INSURANCE

- **EU citizen**
  - ☐ I have a European Health Insurance Card. If I cannot get it, I will take out the French Public Health insurance once in France.
  - ☐ I send a copy to [InternationalStudentOfficeL@edhec.edu](mailto:InternationalStudentOfficeL@edhec.edu) before August 24<sup>th</sup>.
- **NON-EU citizen**
  - ☐ I have a private health insurance that covers me until the end of September, and I will take out the French Public Health insurance once in France.
  - ☐ I send the proof of my registration to the mandatory public health insurance to [InternationalStudentOfficeL@edhec.edu](mailto:InternationalStudentOfficeL@edhec.edu) as soon as I register.

## HOUSING

- ☐ I have scheduled my check-in appointment with the residence Manager / my landlord.
-  In some student residences, NO check-in during weekends and after 5:30pm.
- ☐ Home insurance to bring to the check-in appointment (for the residences TWENTY CAMPUS the insurance is included)

## DOCUMENTS TO BRING AT YOUR ARRIVAL ON CAMPUS

- ☐ My original birth certificate (for students who need to translate it)
- ❖ To open a French bank account:
  - ☐ Original passport + 1 copy
  - ☐ Original student visa + 1 copy (non-EU citizens only)
  - ☐ Copy of my school enrolment letter (the one in French available on MyEdhec “administrative document” section – not the LOE)
  - ☐ A copy of my home insurance certificate (one-page certificate – not the entire contract)



**If you are underage, both parents must be present to open the bank account.**

- ❖ To get an ILEVIA monthly subscription (public transportation)

### **MONTHLY SUBSCRIPTION FREE OF CHARGE IF YOU ARE UNDER 18**

- Apply before your arrival online – [step-by-step HERE](#) (it takes about 10 days to receive the card)
- Apply at the agency or **on-campus on August 31<sup>st</sup>** and bring:
  - ☐ [Completed form](#): [Step-by-step](#) to help you fill in the form
  - ☐ Original passport + 1 copy
  - ☐ Original student visa + 1 copy (**non-EU citizens only**)
  - ☐ Copy of my school enrolment letter (the one in French available in MyEdhec – administrative document section – not the LOE)
  - ☐ Housing proof (your signed lease)
  - ☐ ID picture

**Ilevia will be on-campus on August 31<sup>st</sup> - NO CASH – PAYMENT BY BANK CARD ONLY**

### **OTHER DOCUMENTS & FORMALITIES**

- ☐ I bring to France a copy of the original version of my birth certificate AND the official translation\* into French.
- ☐ If I intend to drive in France, I bring my driving license as well as its official translation\*.

*\*EDHEC ISO has a partnership with a translator agency in Lille named [AB Traduction](#).  
You can ask for a quote on their website and use the code 10EDH23 for a 10%-discount.*