**Minister of interior (your adress)**

**Municipality of marrakesh (date)**

**The president of the municipality**

**Dear Mr. President,**

**In reply to the communiqué issued on February 16th, we would like to apply for** a grant to set up a multi-purpose library in our neighborhood. **Our project works** on eradicating illiteracy among adults and young people as well, and **it aims at** teaching these people how to read, write and manipulate computers. **Our main activities would be** teaching foreign languages to those who are interested.

Besides, learning how to play basket-ball and soccer is one of the purposes of our project. Furthermore, this multi-purpose library will provide youngsters with a safe environment and keep them away from addiction and bad habits

**To implement the project we would need** a building, two courts and few volunteers.

**The project also requires a budget that can be estimated at** 200.000 dhs.

**For more details, we are enclosing a technical card of our project.**

**We look forward to hearing from you.**

**Yours Sincerely,**

**(Signature)**